

# Merit-based Incentive Payment System (MIPS) 2024 Checklist

- Understand the Program**  
Review [Federal Reporting](#) requirements and timeline.
- Make Sure that Your Practice is Submitting Data by November 1, 2024**  
Please let us know if you have had a change in your EHR. We cannot report for you unless we have twelve months of quality data.
- Review Your Provider Performance Data**  
Determine if the numerator counts (the number of people who had a specific treatment) and the denominator counts (the number of people eligible for the treatment) are accurate. If something does not look right, contact your Client Account Manager to review the data.
- Sign the eDRCF by January 5, 2025**  
The electronic data release consent form (eDRCF) is an annual CMS requirement and must be completed prior to submission. The eDRCF will be available in late November.
- Submit Mapping Refinement Requests**  
All mapping refinement requests for 2024 need to be submitted no later than **November 19, 2024**.
- Know Your Performance Measures**  
Many registry [measures](#) are comparable to the CMS measures. In general, if you are performing well on the registry measure you are likely going to do well on the CMS measure.  
More information on the CMS measures can be found on the [QPP website](#).
- Check Your Benchmark**  
Monitor your [Physician Dashboard](#) regularly. We recommend that you be at or above the benchmark, which is indicated by a green bar under performance on your Physician Dashboard. If you are not, as indicated by yellow or red on the dashboard, please contact your Client Account Manager at [veradigmcams@figmd.com](mailto:veradigmcams@figmd.com) to discuss how your score may be improved.
- Check Tax Identification Numbers**  
Practice is required to submit the CMS 1500 form. If you are reporting multiple tax ID numbers or if you had a change in TIN, please let us know. Email your Client Account Manager and [registries@veradigm.com](mailto:registries@veradigm.com).
- Check your Account Profile**  
Please make sure the practice's [account profile](#) is updated. Add any new providers that have joined the practice and deactivate any providers that are no longer with the practice by **November 18, 2024**. Check all email addresses listed for the providers to verify they are different from the Registry Program Manager's.
- Prepare for 2024 MIPS Submission**
  - Log into your [Physician Dashboard](#).
  - Review your 2023 performance feedback through your QPP account.
  - Check your eligibility on the [QPP website](#).
  - Determine if you will report at the group or individual level.
  - Determine if you are reporting an MVP or traditional MIPS.
  - Contact your Client Account Manager.
  - Determine if you will apply for special status or a hardship exemption.
  - Coordinate with your quality improvement and executive teams.

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